



GROUP EVENTS AT EMERALD DOWNS

“Gather, Cheer, & Celebrate.”



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EVENTS CALENDAR

CLICK HERE FOR

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FOR MORE INFORMATION & ADDITIONAL QUESTIONS PLEASE CONTACT:

GROUP EVENTS
253-288-7700
GROUPEVENTS@EMERALDDOWNS.COM

RACE DAY VENUES



GRANDSTAND **GUEST CAPACITY: 10-100**

Experience heart-pounding race action from the casual comfort of your reserved seat featuring track side and mountain views.

INCLUDES: Admission, Official Program and Tip Sheet, reserved seating in the Grandstand and optional box lunch.



PADDOCK PARK **GUEST CAPACITY: 20-800** Minimum of 100 guests for Buffet Options.

Watch the horses prance in front of you on their way to the paddock to be saddled and race past you on the way to the finish line. From corporate picnics to family reunions, the Paddock Park will leave you with memories for years to come.

INCLUDES: Admission, Official Program and Tip Sheet, reserved seating in the park at umbrella tables and (optional) box lunch.



TRACKSIDE PAVILION **GUEST CAPACITY: 40-120** Minimum of 60 guests for private booking.

This is the premier space to socialize and entertain. Experience heart-pounding action at the track while in the comfort of your own private Pavilion.

[3D TOUR AVAILABLE - CLICK HERE](#)

INCLUDES: Admission, Official Program, Official Tip Sheet and Meal Served Inside The Trackside Pavilion.



THE SUITES* **GUEST CAPACITY: 10-40** Can book multiple suites for high guest counts.

There are four suites, the Derby, the Preakness, the Belmont and the Mountain View. All suites are equipped with big screen TVs, large windows and a luxurious view of the races.

[3D TOUR AVAILABLE - CLICK HERE](#)

INCLUDES: Admission, Official Program and Official Tip Sheet.



COUNCIL ROOM **GUEST CAPACITY: 40-60** Additional Seating Available below terrace.

Sitting above the track with breathtaking views of Mount Rainier, the climate-controlled Council Room offers the ideal location for business and social gatherings.

[3D TOUR AVAILABLE - CLICK HERE](#)

INCLUDES: Admission, Official Program, Official Tip Sheet and Meal Served Just Outside The Council Room.



VIEW ROOM **GUEST CAPACITY: 40-72** Minimum of 50 guests for private booking.

Two walls of glass provide an unparalleled view of the scope of racing. From the saddling paddock to the thundering homestretch, you will not miss a thing from this location.

[3D TOUR AVAILABLE - CLICK HERE](#)

INCLUDES: Admission, Official Program, Official Tip Sheet and Meal Served Inside The View Room.



EMERALD ROOM **GUEST CAPACITY: 50-400**

Our largest banquet room is the Emerald Room. The Emerald Room does not have direct views of the track, so events during our non-racing days can be accommodated in this large banquet room with attached bar. This location is ideal for meetings, banquets, fundraisers, weddings/wedding receptions, holiday parties, and tradeshows. **Can be combined with View Room for race day events.**

[3D TOUR AVAILABLE - CLICK HERE](#)



Box Lunch Available: Please ask Sales Associate for more info

 Buffet Menu Available

*Suites include different menu options

THE SUITES

EXCLUSIVE MENUS

The suites offer a one-of-a-kind experience with an unobstructed view of the races within a private environment. This venue offers a perfect setting to entertain clients or spend time with family and friends. Located on the top floor and overlooking the finish line, the suites offer you a panoramic view of the track and Mount Rainier.

There are four suites, the **Derby**, the **Preakness**, the **Belmont** and the **Mountain View**. All suites are equipped with big screen TVs and with large windows so that you can better view the races. Each have a fantastic view of the giant infield screen. The suites offer full service and self-service wagering terminals so you

can place your winning bets quickly and conveniently. A bartender dedicated to suite guests is provided when there are 30 or more guests in the suites.

ALL SUITE PACKAGES INCLUDE:

Admission, Official Program and Official Tip Sheet.



FRIDAY ONLY

ALL AMERICAN

**\$50/PERSON
+ ROOM RENTAL**

SNACKS UPON ARRIVAL

Homemade Kettle Chips with French Onion Dip, Vegetable Crudité with Creamy Ranch Dressing, and Gourmet Snack Mix

MAIN COURSE

Fresh Watermelon
Coleslaw
Corn on the Cob
Southwest Potato Salad
Beecher's Mac & Cheese
Crispy Chicken Tenders
Pulled Pork Sandwiches

DESSERT

Cookie Platter
Coffee, Tea and Water Station

SAT. & SUN. ONLY

EMERALD EDGE

**\$60/PERSON
+ ROOM RENTAL**

SNACKS UPON ARRIVAL

Homemade Kettle Chips with French Onion Dip, Vegetable Crudité with Hummus and Creamy Ranch Dressing, and Gourmet Snack Mix

MAIN COURSE

Seasonal Fresh Fruit Platter
Choice of Emerald Green Salad or Caesar Salad with Parmesan Croutons

CHOOSE TWO ENTREES

- Beef Medallions with Chimichurri Sauce
- Citrus Northwest Wild Salmon
- Creamy Garlic Chicken
- Roasted Pork Medallions with Caramelized Onions and Pan Gravy

SERVED WITH

Seasonal Vegetables
Choice of Roasted Fingerling Potatoes or Harvest Wild Rice
Rolls and Butter

DESSERT

Assorted Cookies
Chocolate, Lemon, & Raspberry
White Chocolate Cake
Coffee, Tea and Water Station

SUITE UPGRADES

MAY BE ADDED TO
YOUR SUITE

APPETIZERS

Sweet & Sour Meatballs
\$48
(24 Meatballs)

Cheese & Cracker Tray
\$55
(12 Servings)

Chicken Wings
\$50
(24 Wings)

Spinach Artichoke Crostini
\$60
(24 Crostini)

MAIN COURSES

Citrus Northwest Wild Salmon | **\$150**
(12 Pieces)

Beecher's Mac & Cheese | **\$120**
(12 Servings)

Vegan Lasagna | **\$100**
(9 Servings)

Crispy Chicken Tenders | **\$100**
(24 Chicken Tenders)

Nathan's Famous Hot Dogs | **\$100**
(12 Hot Dogs)

A 20% service charge and an applicable sales tax will be applied to your event bill. Service charge consists of a 13.5% gratuity for event staff and 6.5% event production costs.

FOR MORE INFORMATION & ADDITIONAL QUESTIONS PLEASE CONTACT:

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RACE DAY ENHANCEMENTS



VIP WINNER'S CIRCLE PACKAGE \$200

Race named in your honor, in our Official Program and on the infield screen. Watch jockeys' prep in the paddock, then enjoy the race from the Winner's Circle, with a photo opportunity. A great gift for clients or employees!



WAGERING VOUCHERS

Set your guests up for a thrilling day right out of the gate with wagering vouchers. You choose the value and quantity, we will deliver them to you before the first race! **For guests age 18 or older.**



DRINK TICKETS

Looking to provide complimentary drinks for your guests? Drink tickets are available in various designations. Drink tickets are estimated at an average of **\$10 (beer, wine, wells, non-alcoholic beverages plus service charge)** and are adjusted based on actual consumption following your event.



PREFERRED PARKING

Free General parking is available for all groups with complimentary shuttle service to and from the Grandstand. Upgrade your guest's parking to Preferred. Preferred Parking, which is closer to the building is available on Saturdays & Sundays.
Please inquire for current pricing.



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RACE DAY MENU

BUFFET

Available for Trackside Pavilion,
Council Room, View Room & Emerald Room

ALL AMERICAN

\$65/PERSON
ROOM RENTAL INCLUDED

SNACKS UPON ARRIVAL

Homemade Kettle Chips with French
Onion Dip, Vegetable
Crudité with Creamy Ranch
Dressing, & Gourmet
Snack Mix

MAIN COURSE

Fresh Watermelon
Coleslaw
Corn on the Cob
Southwest Potato Salad
Beecher's Mac & Cheese
Crispy Chicken Tenders
Pulled Pork Sandwiches

DESSERT

Cookie Platter
Coffee, Tea & Water Station

EMERALD EDGE

\$75/PERSON
ROOM RENTAL INCLUDED

SNACKS UPON ARRIVAL

Homemade Kettle Chips with
French Onion Dip, Vegetable
Crudité with Hummus
and Creamy Ranch Dressing,
& Gourmet Snack Mix

MAIN COURSE

Seasonal Fresh Fruit Platter
Choice of Emerald Green Salad or
Caesar Salad with Parmesan Croutons

CHOOSE TWO ENTREES

- Beef Medallions with Chimichurri Sauce
- Citrus Northwest Wild Salmon
- Creamy Garlic Chicken
- Roasted Pork Medallions with
Caramelized Onions and Pan Gravy

SERVED WITH

Seasonal Vegetables
Choice of Roasted Fingerling Potatoes
or Harvest Wild Rice
Rolls & Butter

DESSERT

Assorted Cookies
Chocolate, Lemon, & Raspberry White
Chocolate Cake
Coffee, Tea & Water Station

UPGRADES ADDED TO YOUR EVENT

APPETIZERS

Sweet & Sour Meatballs
\$48
(24 Meatballs)

Cheese & Cracker Tray
\$55
(12 Servings)

Chicken Wings
\$50
(24 Wings)

Spinach Artichoke Crostini
\$60
(24 Crostinis)

MAIN COURSES

Northwest Citrus Wild Salmon | **\$150**
(12 Pieces)

Beecher's Mac & Cheese | **\$120**
(12 Servings)

Vegan Lasagna | **\$100**
(9 Servings)

Crispy Chicken Tenders | **\$100**
(24 Chicken Tenders)

Nathan's Famous Hot Dogs | **\$100**
(12 Hot Dogs)



Includes: Event Space, Admission, Official Program and Tip Sheet.

A 20% service charge and applicable Washington State sales tax will be added to all food and beverage orders.

**Consuming raw and uncooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

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NON-RACE EVENTS

Corporate Meetings, Weddings, Galas, Trade Shows, Celebrations



NON-RACE DAY MENU

BREAKFAST

CONTINENTAL BREAKFAST \$19.95

Includes Seasonal Fresh Fruit Bowl, Assorted Breakfast Breads & Pastries

FULL BREAKFAST BUFFET \$31.95

Scrambled Eggs with Cheese, Bacon & Sausage Links, Home-Fried Potatoes, Seasonal Fresh Fruit Bowl with Breakfast Breads & Pastries

ADD-ONS:

YOGURT WITH GRANOLA & FRESH FRUIT PARFAIT
\$6.95 PER PERSON

ASSORTED BREAKFAST BREADS & PASTRIES
\$34.95 PER DOZEN

MINI BAGELS & CREAM CHEESE (PLAIN & STRAWBERRY)
\$41.95 PER DOZEN

LUNCH

BUILD YOUR OWN SANDWICH \$34.95

Sliced Roast Beef, Turkey & Ham Accompanied by Swiss & Cheddar Cheese, Lettuce, Sliced Tomatoes, Deli Breads & Condiments served with Deli Salad (Choice of Potato, Pasta, or House Green Salad with Dressings)

(Gluten Free Bread Available Upon Request)

Add Chips with Onion Dip \$3.95

Add Soup du Jour \$4.95

ALL AMERICAN \$35.95

Fresh Watermelon, Coleslaw, Corn on the Cob, Southwest Potato Salad, Beecher's Mac & Cheese, Crispy Chicken Tenders, Pulled Pork Sandwiches

BUILD-YOUR-OWN TACO/BURRITO BAR \$37.95

Tijuana Caesar with Queso Fresco & Tortilla Croutons, Lime & Honey Fruit Salad, Spiced Beef & Chicken, Black Beans, Spanish Rice, Warm Flour Tortillas & Corn Taco Shells, Shredded Lettuce, Cheese, Diced Tomato, Pico de Gallo Salsa & Sour Cream

Paddock Breakfast \$28.95

Biscuits with Sausage Gravy, Ham Steaks, Scrambled Eggs, Home-Fried Potatoes & Seasonal Fresh Fruit Bowl

(30) Person minimum guarantee for above pricing.



DESSERTS

12 SERVINGS

Assorted Cookies | \$60

15 COOKIES

Assorted Dessert Bars | \$80

24 BARS

Cheesecake Bites | \$75

24 BITES

Brownies & Pecan Bars | \$85

24 BARS

Tiramisu | \$100

12 PIECES

All Buffets Include China Plateware, Silverware, Linens, Coffee & Tea Service

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NON-RACE DAY MENU

DINNER

RAINIER \$65

3 Starters
2 Accompaniments
2 Entrees

CASCADE \$70

3 Starters
2 Accompaniments
1 Carving Station
& 1 Entree

OLYMPIC \$75

4 Starters
2 Accompaniments
2 Entrees
1 Carving Station



STARTERS

CAESAR SALAD

Fresh Chopped Romaine Topped with Croutons, Parmesan Cheese & Creamy Caesar Dressing

SPRING SALAD

Emerald Mixed Green Salad, Tomatoes, Cucumbers, Shredded Carrots & Balsamic Vinaigrette Dressing

PASTA SALAD

Wine Salami, Shredded Parmesan Cheese, Black Olives, Cherry Tomatoes, Fresh Basil & Bowtie Pasta Tossed in Italian Dressing

FRESH FRUIT DISPLAY

Fresh Seasonal Fruits

ACCOMPANIMENTS

OVEN ROASTED VEGETABLES

YUKON MASHED POTATOES WITH FRESH HERBS AND GRAVY

ROASTED FINGERLING POTATOES

WILD RICE MEDLEY

ENTREES

BEEF MEDALLIONS WITH CHIMICHURRI

CITRUS NORTHWEST WILD SALMON

CREAMY GARLIC CHICKEN

ROASTED PORK MEDALLIONS WITH CARMELIZED ONIONS AND PAN GRAVY

CHICKEN PENNE ALFREDO

CHEESE RAVIOLI WITH MARINARA

CARVING STATION

PRIME RIB AU JUS (+\$5 ADDITIONAL CHARGE PER PERSON)

HERB ROASTED TURKEY WITH CRANBERRY SAUCE

CANDIED PINEAPPLE GLAZED SMOKED HAM

HORS D'OEUVRES

12 SERVINGS

COLD SELECTION

Tomato Bruschetta Skewers | 24 Skewers | \$40

Cheese & Cracker Tray | 12 Servings | \$55

Tea Sandwiches - Assortment of Caprese, Turkey & Havarti, and Ham & Cheddar
12 Sandwiches | \$60

Fruit & Cheese Kabobs | 24 Kabobs | \$46

7 Layer Bean Dip with Tortilla Chips | 12 Servings | \$80

Veggie Tray | 12 Servings | \$65

Chinese BBQ Pork with Hot Mustard | 12 Servings | \$55

HOT SELECTION

Sausage Stuffed Mushrooms | 24 Mushrooms | \$55

Buffalo Chicken Taquitos | 24 Taquitos | \$50

Beef Quesadilla | 12 Quesadillas | \$55

Chicken Tenders with Ranch Dipping Sauce
24 Chicken Tenders | \$55

Coconut Prawns with Sweet Chili Sauce
24 Coconut Prawns | \$50

Sweet & Sour Cocktail Meatballs | 24 Meatballs | \$48

Artichoke & Spinach Crostini | 24 Crostinis | \$60

All Buffets Include China Plateware, Silverware, Linens, Coffee & Tea Service, Rolls & Butter

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PLATED DINNER MENU

Entreés Served with Choice of Emerald Pear Salad or Caesar Salad, Roll & Butter

FILET MIGNON | \$80

8oz Filet Mignon and Pearl Onions in a Red Wine Demi-Glace
Served with Herb Fingerling Potatoes and Oven Roasted Seasonal Vegetables

BEEF SHORT RIB | \$70

Tender Braised Cabernet Short Ribs with a Tomatillo Sauce
Served with Creamy Garlic Mashed Potatoes and Honey Glazed Carrots

LAMB CHOPS | \$75

Lamb Chops in a Balsamic Reduction topped with Mint Chimichurri Sauce
Served with Creamy Garlic Mashed Potatoes and Oven Roasted Brussel Sprouts

CITRUS CHICKEN | \$70

Pan Seared Airline Chicken with Citrus Caper Sauce
Served over a bed of Creamy Fettuccine Alfredo and Oven Roasted Asparagus

ROCIO'S WEDDING PLATE | \$65

Chicken Breast stuffed with Black Forest Ham and Havarti Cheese topped
with Creamy Poblano Sauce
Served with Roasted Corn Salad and Wild Rice

ADOBO PORK LOIN | \$65

Pork Loin stuffed with Fine Herbs finished with Adobo Sauce
Served with Mashed Potato Rosettes and Oven Roasted Green Beans

HALIBUT | \$80

Fresh Halibut coated in Macadamia Butter Sauce
Served with Wild Rice Pilaf and Oven Roasted Broccolini

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PLATED LUNCH MENU

BEEF MEDALLIONS | \$40

Beef Medallions with Chimichurri Sauce
Served with Herb Fingerling Potatoes, Oven Roasted Seasonal Vegetables, Roll & Butter
Choice of Emerald Pear Salad or Caesar Salad

ROCIO'S WEDDING PLATE | \$38

Chicken Breast stuffed with Black Forest Ham and Havarti Cheese topped with Creamy Poblano Sauce
Served with Roasted Corn Salad, Wild Rice, Roll & Butter
Choice of Emerald Pear Salad or Caesar Salad

ADOBO PORK LOIN | \$38

Pork Loin stuffed with Fine Herbs finished with Adobo Sauce
Served with Mashed Potato Rosettes, Oven Roasted Green Beans, Roll & Butter
Choice of Emerald Pear Salad or Caesar Salad

NORTHWEST SALMON | \$40

Almond Crusted Wild Caught Salmon with Lemon Caper Sauce
Served with Wild Rice Pilaf, Oven Roasted Broccolini, Roll & Butter
Choice of Emerald Pear Salad or Caesar Salad

GRILLED CHICKEN COBB SALAD | \$35

Mixed Greens topped with Grilled Chicken Breast, Black Beans, Cherry Tomatoes,
Roasted Corn, Shredded Carrots, Hard Boiled Eggs, Chives, Roll & Butter
Served with an Avocado Cilantro Dressing

STEAK CAPRESE SALAD | \$37

Tomatoes, Fresh Mozzarella, Fresh Basil, Steak, Roll & Butter
Served with a Balsamic Vinaigrette

SHRIMP LOUIE SALAD | \$37

Romaine Lettuce with Cherry Tomatoes, Hard Boiled Eggs, Avocado, Cooked Prawns, Roll & Butter
Served with Thousand Island Dressing

BEECHER'S MAC & CHEESE | \$35

Add Bay Shrimp \$4 , Add Kielbasa \$3, Add Bacon \$3. Includes Roll & Butter
Choice of Emerald Pear Salad or Caesar Salad

FOR MORE INFORMATION & ADDITIONAL QUESTIONS PLEASE CONTACT:

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253-288-7700
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EMERALD DOWNS PROMOTIONS SCHEDULE

LIVE RACING APRIL 27 - SEPTEMBER 7



APRIL

SUN 4/27 1:50 PM OPENING DAY!

MAY

SAT 5/3 1:50 PM KENTUCKY DERBY DAY
 SAT 5/10 1:50 PM MOTHER'S DAY WEEKEND
 SUN 5/11 1:50 PM MOTHER'S DAY WEEKEND
 SAT 5/17 1:50 PM PREAKNESS STAKES • TEACHER APPRECIATION WEEKEND
 SUN 5/18 1:50 PM TEACHER APPRECIATION WEEKEND • TEACHERS RACE
 SAT 5/24 1:50 PM FAMILY FUN WEEKEND
 SUN 5/25 1:50 PM FAMILY FUN WEEKEND • KIDS RACE
 MON 5/26 1:50 PM FAMILY FUN WEEKEND
 SAT 5/31 1:50 PM GRANDPARENTS WEEKEND

JUNE

SUN 6/1 1:50 PM GRANDPARENTS WEEKEND • GRANDPARENTS RACE
 FRI 6/6 7 PM FAB FRIDAY • T-SHIRT GIVEAWAY
 SAT 6/7 1:50 PM BELMONT STAKES DAY
 SUN 6/8 1:50 PM BULLDOG RACES
 FRI 6/13 7 PM MUCKLESHOOT GOLD CUP INDIAN RELAY • FAB FRIDAY
 SAT 6/14 1:50 PM MUCKLESHOOT GOLD CUP INDIAN RELAY
 SUN 6/15 1:50 PM MUCKLESHOOT GOLD CUP INDIAN RELAY • FATHER'S DAY
 FRI 6/20 7 PM FAB FRIDAY
 SAT 6/21 1:50 PM FAMILY FUN WEEKEND • DIAPER DERBY
 SUN 6/22 1:50 PM FAMILY FUN WEEKEND • KIDS RACE • 4 STAKES RACES
 FRI 6/27 7 PM FAB FRIDAY
 SAT 6/28 1:50 PM LADIES DAY
 SUN 6/29 1:50 PM T-REX WORLD CHAMPIONSHIP RACES

JULY

THUR 7/3 5 PM FIREWORKS SPECTACULAR
 -- -- -- MID-SEASON BREAK
 FRI 7/11 7 PM FAB FRIDAY
 SAT 7/12 1:50 PM CORGI WORLD CHAMPIONSHIP QUALIFIERS
 SUN 7/13 1:50 PM CORGI WORLD CHAMPIONSHIP FINALS
 FRI 7/18 7 PM FAB FRIDAY
 SAT 7/19 1:50 PM BRITISH DAY
 SUN 7/20 1:50 PM IRISH DAY • 6 STAKES RACES
 FRI 7/25 7 PM FAB FRIDAY
 SAT 7/26 1:50 PM PREMIO ESERALDA
 SUN 7/27 1:50 PM PREMIO ESERALDA

AUGUST

FRI 8/1 7 PM FAB FRIDAY
 SAT 8/2 1:50 PM DOLLAR DAY
 SUN 8/3 1:50 PM WASHINGTON SHOWCASE
 FRI 8/8 7 PM FAB FRIDAY
 SAT 8/9 1:50 PM ICE CREAM CELEBRATION • FAMILY FUN WEEKEND
 SUN 8/10 1:50 PM ICE CREAM CELEBRATION • FAMILY FUN WEEKEND • KIDS RACE
 FRI 8/15 7 PM FAB FRIDAY
 SAT 8/16 1:50 PM HALL OF FAME DAY
 SUN 8/17 1:50 PM CHAMPIONSHIP SUNDAY • LONGACRES MILE • 6 STAKES RACES
 FRI 8/22 7 PM FAB FRIDAY
 SAT 8/23 1:50 PM DOLLAR DAY
 SUN 8/24 1:50 PM WIENER DOG & WANNABE RACES
 FRI 8/29 7 PM FAB FRIDAY
 SAT 8/30 1:50 PM DOLLAR DAY
 SUN 8/31 1:50 PM ITALIAN DAY

SEPTEMBER

FRI 9/5 7 PM OKTOBERFEST
 SAT 9/6 1:50 PM OKTOBERFEST
 SUN 9/7 1:50 PM OKTOBERFEST • 4 STAKES RACES

BUY TICKETS!



EMERALDDOWNS.COM



253.288.7000

TERMS & POLICIES

RACE DAY

A. **NON-REFUNDABLE DEPOSITS** – A non-refundable deposit in the amount equal to 20% of the estimated event total must be provided to Emerald Downs within 14 days following the date of Agreement. Payment must be in the form of check, VISA, MasterCard, American Express or Discover. The non-refundable deposit will be applied against final event balance. Failure to timely pay the deposit will result in a cancellation of reservation.

B. **CANCELLATIONS** – Cancellation will result in the forfeiture of non-refundable deposit. Any cancellations after the final guarantee will result in full payment of the guaranteed number. Rescheduling a date is considered a cancellation.

C. **RENTAL TIMEFRAME** – The rental time frame is noted as the Start/End Time. The Start time is when your room is accessible to you. The End Time is an approximate time that coincides with the end of live racing. The End Time is when all guests and vendors must exit the event space. A charge of \$250.00 per hour, or portion thereof, shall apply for each hour the Banquet Hall is occupied by the customer prior to the Start Time or after the End Time.

D. **GUARANTEES** – Contract is based on estimated guest count.

FINAL GUARANTEE – Guest count must be submitted by 12:00 PM (noon) 10 BUSINESS DAYS PRIOR TO EVENT DATE. It is the event contact's responsibility to contact Emerald Downs at 253-288-7700 with final guarantee counts. If count is not submitted accordingly, final guarantee will be set at initial contracted amount.

E. **FINAL PAYMENT** – Payment is due prior to the day of the event. If paying by check or cash a credit card must be kept on file. Payment by one check, cash, VISA, MasterCard, American Express or Discover is accepted. Charges will be based on the guaranteed number of attendees or total number of attendees admitted to event, whichever is greater.

LATE PAYMENT – A late payment penalty of 15% of the unpaid amount will be immediately assessed against the non-paying party.

F. **RESPONSIBILITY** – It is party's responsibility to contact Emerald Downs for all changes (e.g. attendance, deposits, special services and activities, etc). Emerald Downs will prepare for the final guarantee guest count and cannot guarantee additional space and/or food for additional guests. Please notify Group Events regarding all special services and activities (e.g. photographer, raffles, deliveries, video, etc.) no later than 10 business days prior to scheduled event.

G. TICKETS

RACE DAY BUFFET - Emerald Downs is not responsible for lost or stolen tickets. Replacement tickets will be charged at full value. The day of the event wristbands will be issued to the site contact based on the final guarantee to distribute to guests. These are for in and out access to event space and buffet service.

BEVERAGE - If you wish to host cocktails, Emerald Downs will provide beverage tickets at an estimated price per beverage. The estimated amount must be pre-paid on a credit card prior to the event. If the actual consumption total plus 20% service charge exceeds the pre-paid amount, Emerald Downs will charge the balance to the credit card on file. Over payments will be refunded. Beverage tickets are good for the event date only.

All undistributed tickets must be returned at the end of the event.

H. **TAX AND SERVICE CHARGE** – Race Day Packages will be charged a 20% service charge and an applicable sales tax will be applied to your event bill. Service charge consists of a 13.5% gratuity for event staff and 6.5% event production costs. Beverage prices include sales tax, but do not include service charge. When beverages are hosted, a 20% service charge will be added to the final bill.

I. **POLICY FOR LIQUOR** – All persons 21 years of age or older will need to provide adequate identification. Washington State Liquor Control Board requires picture, birth date and signature on government issued ID. Emerald Downs cannot serve alcoholic beverages to anyone without appropriate identification. Emerald Downs reserves the right to refuse admittance to anyone who appears intoxicated and/or close a private bar early to guarantee compliance with the WSLCB regulations and their intents. Bar closes at post of final live race.

J. **LIABILITIES** – The Client will be liable for any damage caused by members of the group as well as payment for all charges incurred during your event. Emerald Downs Racing LLC is not responsible for damage to or loss of any items left at Emerald Downs prior to, during, or after your event. Emerald Downs Racing LLC shall not be liable for non-performance of this contract when such non-performance is attributable to any event which is beyond the control of Emerald Downs Racing LLC, including, without limitation, acts of government; labor disputes; non-availability of food, beverage or supplies; national or regional emergencies; unsafe weather conditions.

K. **LIKENESS CONSENT** – During your visit to Emerald Downs, you may be photographed or recorded by our television department. By entering Emerald Downs, you agree to allow Emerald Downs the use of your likeness for promotional purposes without further compensation.

L. **FOOD AND BEVERAGES** – No food or beverage of any kind is allowed to be brought into the facility by any guests unless prior written permission is granted by a Group Sales Account Executive or Banquet Manager. Buffet service time is one hour. All remaining food is property of Emerald Downs Racing LLC and cannot be removed from the facility.

M. **COVID PROTOCOLS** – King County regulations at the time of your event will be enforced.

TERMS & POLICIES

NON-RACE DAY

A. **NON-REFUNDABLE DEPOSITS** – A non-refundable deposit in the amount equal to 20% of the estimated event total must be provided to Emerald Downs within 10 days following the date of Agreement. Payment must be in the form of check, VISA, MasterCard, American Express or Discover. The non-refundable deposit will be applied against final event balance. Failure to timely pay the deposit will result in a cancellation of reservation.

B. **CANCELLATIONS/CHANGE OF DATE and/or LOCATION** – Cancellation will result in the forfeiture of non-refundable deposit. Any cancellations after the final guarantee will result in full payment of the guaranteed number. Rescheduling a date is considered a cancellation.

C. **RENTAL TIMEFRAME** – The rental time frame is noted as the Start/End Time. The Start time is when your room is accessible to you. The End Time is when all guests and vendors must be out of the banquet hall. A charge of \$250.00 per hour, or portion thereof, shall apply for each hour the event space is occupied by the customer prior to the Start Time or after the End Time. Standard setup of tables and chairs is included. Moving/removing tables and chairs is subject to a setup fee.

D. **GUARANTEES** – It is the event contact's responsibility to contact Emerald Downs at 253-288-7031 with your guaranteed guest count.

MINIMUM GUARANTEE – The minimum guarantee (ages 5 and up) is due 10 business days prior to event date.

FINAL GUARANTEE – A final guarantee (ages 5 and up) is due before 12:00 PM (noon) 5 BUSINESS DAYS PRIOR TO EVENT DATE with any increase in numbers. Emerald Downs will not be responsible for additional space unless you fully comply with the foregoing procedures. If count is not submitted accordingly, final guarantee will be set at initial contracted amount..

E. **FINAL PAYMENT** – Payment is due within two weeks following the event. If paying by check or cash a credit card must be kept on file. Payment by one check, cash, VISA, MasterCard, American Express or Discover is accepted. Charges will be based on the guaranteed number of attendees or total number of attendees admitted to event, whichever is greater.

LATE PAYMENT – A late payment penalty of 15% of the unpaid amount will be immediately assessed against the non-paying party.

F. **RESPONSIBILITY** – It is the event contact's responsibility to contact Emerald Downs for all changes (e.g. attendance, deposits, special services and activities, etc). Emerald Downs will prepare for the final guarantee guest count and cannot guarantee additional space and/or food for additional guests. Please notify Group Events regarding all special services and activities (e.g. photographer, raffles, deliveries, video, etc.) no later than 14 business days prior to scheduled event.

G. **BEVERAGE TICKETS** -- If you wish to host cocktails, Emerald Downs will provide beverage tickets at an estimated price per beverage. The estimated amount must be pre-paid on a credit card prior to the event. If the actual consumption total plus 20% service charge exceeds the pre-paid amount, Emerald Downs will charge the balance to the credit card on file. Over payments will be refunded. Beverage tickets are good for the event date only.

All undistributed tickets must be returned at the end of the event.

H. **TAX AND SERVICE CHARGE** – Non-Race Day Packages will be charged a 20% service charge and an applicable sales tax will be applied to your event bill. Service charge consists of a 13.5% gratuity for event staff and 6.5% event production costs. Beverage prices include sales tax, but do not include service charge. When beverages are hosted, a 20% service charge will be added to the final bill.

I. **POLICY FOR LIQUOR** – All persons 21 years of age or older will need to provide adequate identification. Washington State Liquor Control Board requires picture, birth date and signature on government issued ID. Emerald Downs cannot serve alcoholic beverages to anyone without appropriate identification. Emerald Downs reserves the right to refuse admittance to anyone who appears intoxicated and/or close a private bar early to guarantee compliance with the WSLCB regulations and their intents. Bar closes a half hour before event end.

J. **LIABILITIES** – The Event contact/Company will be liable for any damage caused by members of the group as well as payment for all charges incurred during your event. Emerald Downs Racing LLC is not responsible for damage to or loss of any items left at Emerald Downs prior to, during, or after your event. Emerald Downs Racing LLC shall not be liable for non-performance of this contract when such non-performance is attributable to any event which is beyond the control of Emerald Downs Racing LLC, including, without limitation, acts of government; labor disputes; non-availability of food, beverage or supplies; national or regional emergencies; unsafe weather conditions.

K. **FOOD AND BEVERAGES** – Buffet service time is one hour. All remaining food is property of Emerald Downs Racing LLC and cannot be removed from the facility. No food or beverage are allowed to be brought into the facility with the exception of approved desserts. If desserts are to be provided by the client, dessert items need to be presented and approved by Emerald Downs Banquet Manager on the date the final guarantee is due by the client. Approved desserts will be charged \$6 per person which will be added to the per person cost. Buffet tables, dessert tables, utensils and napkins are included. Desserts without prior approval will not be allowed at the event.

L. **COVID PROTOCOLS** – King County regulations at the time of your event will be enforced.

Thank you,

for considering Emerald Downs for your group event. Our exceptional venues, delectable menus, and unique race day enhancements promise an unforgettable experience for your guests.

Let's make your special occasion a winning one at Emerald Downs!

Contact us today to discuss your event:

253-288-7700

groupevents@emeralddowns.com

emeralddowns.com

